

JOB OPPORTUNITY



Sagkeeng Superstore

Cashier – Part-Time (2 Positions)

This position is responsible for ensuring superior customer service, and an enjoyable shopping experience for store customers. The Store Cashier works in support of the store management team to facilitate the completion of all store level tasks and perform a variety of tasks related to different areas of the store including food preparation, cash register duties, customer service, general housekeeping and other related functions

DUTIES:

- Greet customers in a courteous manner,
- Assist customer in finding products,
- Perform various cashier tasks such as:
 - Operate cash register and Point of Sale system to complete customer transactions,
 - Collect payment from customer,
 - Bag customers product and carry customer's purchases to parking lot as required,
 - Count Cash Till at beginning and end of shift,
 - Complete Cash Drop at the end of shift,
- Unpack products received by store
- Stock shelves and display areas, rotate product to maintain FIFO (First In/First Out inventory practices,
- Review product expiration dates,
- Sweep and mop floors daily,
- Report items not scanning to the office staff,
- Report incidents of theft or customer complaints to shift supervisor or management
- Other duties as assigned by management

QUALIFICATIONS:

- General knowledge of merchandising principles
- Basic Math Skills,
- Attention to detail,
- Ability to provide excellent customer service,
- Ability to stand for long periods of time,
- Ability to lift 23 kg.,
- Preference will be given to applicants of Aboriginal / First Nations ancestry who are members of Sagkeeng.

**Application deadline:
August 31st, 2018**

Applicants **MUST** submit:

- Cover letter/ resume
- Criminal record check

Attention to:

Human Resources

Sagkeeng Government Office

Box 3, Fort Alexander, MB

R0E 0P0

Resumes can be mailed to the above address, emailed to jobs@sagkeeng.ca, or dropped off at the Sagkeeng Government Office.

**LATE SUBMISSIONS WILL
NOT BE ACCEPTED UNDER
ANY CIRCUMSTANCES**

PLEASE BE ADVISED THAT ONLY
THOSE SELECTED FOR AN
INTERVIEW WILL BE CONTACTED