

# JOB OPPORTUNITY

## Medical Van Driver

Full time (\$14.18 per hour)

### MEDICAL VAN DRIVER DESCRIPTION

The Medical Van Driver provides safe and reliable transportation services to members of the Sagkeeng First Nation. These services are provided in a confidential and conscientious manner and include appointments with physicians, hospital care, alcohol/drug abuse detox treatment, traditional healers, etc., at various locations within the Province in accordance with Non-Insured Health Benefits (NIHB) Medical Transportation Policy Framework. The Medical Van Driver may be responsible to provide assistance to individuals with various needs as well as respond to requests for assistance and direction from the Medical Van Manager.

### DUTIES:

1. Transport community members as assigned to various locations within the Province in a timely manner,
2. Ensure the safety and comfort of community members during transport by maintaining fleet vehicles in safe and sanitary conditions and driving safely and cautiously according to road conditions, adhering to traffic laws at all times,
3. Assist community members into and out of vehicles as required,
4. Maintain transportation records as directed by the Medical Transportation Manager and according to program guidelines,
5. Ensure that confidentiality as per program policy is maintained,
6. Report issues and needs related to maintenance, repair and replacement of the program fleet of vehicles and any other issues to the program manager,
7. Other duties as may be assigned.

### QUALIFICATIONS:

- Valid Class 4 driver's license,
- Clean Drivers Abstract,
- Must be able to safely lift up to 50lbs.,
- Knowledge of principles and methods for safely transporting people by passenger vehicle in adherence with the *Manitoba Traffic Act*,
- Knowledge of customer service principles,
- Knowledge of principles and methods of safety assisting in the movement of clients with mobility issues, which may include persons using walking aids (crutches, canes, walkers, etc) or wheelchair
- First Aid / CPR,
- Must be able to work extended hours and weekends if required.,
- Preference will be given to First Nations candidates with priority going to members of Sagkeeng First Nation.



**APPLICATION DEADLINE:**  
**January 21, 2019**

Interested applicants can submit:

- a cover letter,
- resume,
- **Vulnerable Sectors Check**
- **Photocopy of driver's license and current abstract**

Attention to:

Bruce Syme - HR Manager  
Sagkeeng Anicinabe  
Box 3, Pine Falls, MB  
R0E1M0

Resumes can be mailed to the above address, emailed to [jobs@sagkeeng.ca](mailto:jobs@sagkeeng.ca)

or dropped off at the Sagkeeng Government Band Office.

**LATE SUBMISSIONS WILL NOT BE ACCEPTED UNDER ANY CIRCUMSTANCES**

PLEASE BE ADVISED THAT ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED