

# EMPLOYMENT OPPORTUNITY

## Community Health Transformation Liaison

*The Southern Chief's Organization is seeking to have a Community Health Transformation Liaison for Sagkeeng First Nation which will support a community-driven engagement process. This position will be based in Sagkeeng but will require travel to Winnipeg for various meetings and events and will work closely with the Southern Chiefs' Organization's Community Liaison Manager.*

### DUTIES:

#### Communication and Coordination

- Facilitate coordination of engagement sessions and events on the Initiative within the community,
- Facilitate the communication and coordination of information and activities related to the Initiative among SCO, community, community members and leadership,
- Assist in collecting wisdom, advice, feedback and guidance from the community,
- Provide assistance and coordination on events that may be held outside the community as needed,
- With the aid of the SCO Health Directorate, assist in responding timely to community requests for resources and information as required in the engagement process of the initiative.

#### Evaluation and Data Collection

- Work with the manager to regularly update a database of activities undertaken in the community related to the initiative,
- Work with the Manager in preparing and distributing evaluation of the Initiative that is community-led and participatory.

#### Other Responsibilities

- Must attend Orientation, Training and professional Development sessions and meetings as requested,
- Participate in weekly department staff meetings via teleconference,
- Participate in monthly SCO Health staff meetings via teleconference or in person,
- Other duties as assigned as per Sagkeeng First Nation and Director of Health.

### QUALIFICATIONS:

- Ability to develop and foster relationships with community, stakeholders and partners,
- Grade 12 diploma or college diploma,
- Demonstrated ability to develop and foster relationships with community, stakeholder and partners,
- Experience working or volunteering with First Nations' citizens and/or organizations,
- Ability to think critically,
- Must possess strong interpersonal, written and oral communication skills,
- Knowledge of social media,
- Strong initiative and follow up,
- Ability to work both independently as on a team,
- Working knowledge of MS Office, Outlook and office equipment,
- Ability to speak Ojibway is an asset,
- Preference will be given to Sagkeeng Band Members.



Application deadline:  
**September 17, 2020**

### Applicants MUST submit:

- Cover letter/ résumé
- Criminal Records check
- Vulnerable sectors check
- (or proof of application)

Attention to:

Attention to:

S.E.T.S.

Box 8, Fort Alexander, MB  
R0E 0P0

Attention:

Community Health  
Transformation Liaison

Cover letters and résumés must indicate how the applicant meets the qualifications for the position and can be mailed to the above address or emailed to [jobs@sagkeeng.ca](mailto:jobs@sagkeeng.ca), or dropped off at the SETS office

**LATE SUBMISSIONS WILL NOT BE ACCEPTED UNDER ANY CIRCUMSTANCES**

PLEASE BE ADVISED THAT ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED