

# JOB OPPORTUNITY

## Medical Transportation Program

# Medical Van Driver

## Casual

### **MEDICAL VAN DRIVER DESCRIPTION**

The Medical Van Driver provides ground transportation (via medical van) to community members to access medical services such as appointments with physicians, hospital care, alcohol/drug abuse detox treatment, traditional healers, etc., at various locations within the Province in accordance with Non-Insured Health Benefits (NIHB) Medical Transportation Policy Framework.

### **DUTIES:**

1. Transport community members as assigned to various locations within the Province,
2. Ensure the safety and comfort of community members during transport by maintaining fleet vehicles in safe and sanitary conditions and driving safely and cautiously according to road conditions, adhering to traffic laws at all times,
3. Assist community members into and out of vehicles as required,
4. Maintain transportation records as directed by the Medical Transportation Manager and according to program guidelines,
5. Ensure that confidentiality as per program policy is maintained,
6. Report issues and needs related to maintenance, repair and replacement of the program fleet of vehicles and any other issues to the program manager,
7. Other duties as may be assigned.

### **QUALIFICATIONS:**

- Valid Class 4 driver's license,
- Clean Drivers Abstract,
- Must be able to safely lift up to 50lbs.,
- Knowledge of principles and methods for safely transporting people by passenger vehicle in adherence with the *Manitoba Traffic Act*,
- Knowledge of customer service principles,
- Knowledge of principles and methods of safety assisting in the movement of clients with mobility issues, which may include persons using walking aids (crutches, canes, walkers, etc) or wheelchair
- First Aid / CPR,
- Must be able to work extended hours and weekends if required.,
- Preference will be given to First Nations candidates.



**APPLICATION DEADLINE:**  
**Open until filled**

Interested applicants can submit:

- a cover letter,
- resume,
- Vulnerable Sectors Check
- Photocopy of driver's license

Attention to:

Bruce Syme - HR Manager  
Sagkeeng Anicinabe  
Box 3, Pine Falls, MB  
R0E1M0

Resumes can be mailed to the  
above address, emailed to  
[jobs@sagkeeng.ca](mailto:jobs@sagkeeng.ca)

or dropped off at the  
Sagkeeng Government Band Office.

**LATE SUBMISSIONS WILL  
NOT BE ACCEPTED UNDER  
ANY CIRCUMSTANCES**

PLEASE BE ADVISED THAT ONLY  
THOSE SELECTED FOR AN  
INTERVIEW WILL BE CONTACTED