

JOB OPPORTUNITY

Health Care Aide 1 (Home Maker)

Eight (8) Full-time positions

Home and Community Care Program (HCCP)

Sagkeeng Health Centre

Health Care Aide 1 Description

A Health Care Aide I is a non-licensed member of the home care team who assists the client with the tasks of daily living as outlined in a written care plan that is established by the Home Community Care Program (HCCP) Nurses and Home Care Resource Coordinator.

The Home Care Resource Coordinator supervises the Health Care Aide 1, with assistance from the HCCP Manager and Nurses when required.

DUTIES:

The duties of a Health Care Aide I may include, but are not limited to the following:

- Maintaining a clean, healthy and safe environment through light housekeeping including changing of bed linens, dusting, vacuuming, cleaning the bathroom, cleaning kitchen and washing floors.
- Providing companionship to the client.
- Performing household tasks as indicated in the care plan.
- Participate in in-service education programs set up by the Home Care Resource Coordinator and HCCP Nurses.
- Documentation of client service and encounters completed in adherence to SHC and HCCP charting guidelines
- Assistance in SHC and HCCP community events as required
- Other duties as required

QUALIFICATIONS:

- A Health Care Aide I must have a satisfactory work record, with experience as a Health Care Aide I preferred.
- High School Diploma or equivalent
- Must be physically able to provide the duties of the position.
- Must exhibit a mature, responsible behavior and understand the need for client confidentiality.
- Must be able to follow direction and accurately report to the Home Care Resource Coordinator any change in the client's condition.
- Must have a valid Manitoba drivers license.
- Must have a reliable vehicle they can use to visit clients
- Must pass a criminal record check, vulnerable persons, and child abuse registry.
- Food handler's certificate an asset.
- First Aid CPR an asset.
- Basic computer skills an asset.
- Must be reliable and accountable.



APPLICATION DEADLINE:

May 14, 2021

Interested applicants must submit:

- a cover letter / resume,
- Vulnerable Sectors Check
- Child Abuse Registry (or proof of application)
- Adult Abuse Registry (or proof of application)
- Photocopy of driver's license

Attention to:

S.E.T.S.

**Box 8, Fort Alexander, MB
R0E 0P0**

Cover letters and résumés must indicate how the applicant meets the qualifications for the position and can be mailed to the above address or emailed to jobs@sagkeeng.ca,

LATE SUBMISSIONS WILL NOT BE ACCEPTED UNDER ANY CIRCUMSTANCES

Please be advised that only those selected for an interview will be contacted

PLEASE NOTE: Applicants without current/updated contact information may be removed from the competition.